

# WHA 2023 Faculty Info

Please review the latest faculty info at <https://colorado.writehisanswer.com/facultynotes2023>.

Please try and attend the faculty orientation that I'm offering TWO times on Monday, August 7. It will be recorded, but that won't give you the opportunity to ask questions, to connect with other faculty, and to pray together.

Time: Monday, Aug 7, 1:30 pm Eastern Time (12:30 CT, 11:30 MT, 10:30 PT)

Join Zoom Meeting

<https://us02web.zoom.us/j/82372435408?pwd=Rk45SWJRYWdGOEM1MUUpiemhWNG5CQT09>

Meeting ID: 823 7243 5408

Passcode: 406677

Time: Monday, Aug 7, 8:30 pm Eastern Time (7:30 CT, 6:30 MT, 5:30 PT)

Join Zoom Meeting

<https://us02web.zoom.us/j/81811055179?pwd=c1BsUFh1L3U1Tk5CZWVellKV1N4Zz09>

Meeting ID: 818 1105 5179

Passcode: 188322

**MUST DO – In order to access the conference dashboard (the only way to get into the conference) you MUST log on Wednesday, August 9, 8:00 am – 2:00 pm Eastern Time.** I'll sleep better if I know all of you have logged in. It should only take about five minutes. If you can't log in then, someone in our virtual studio will see you waiting in Tech Check.

**IMPORTANT** – Unfortunately, Chromebook does not support breakout rooms. Since we encourage you to participate in these small group breakouts, if possible use a different device. Also, disable automatic backups.

## 1<sup>st</sup> Time Login

1. **To log in to the conference: Enter [wha2023.obv.io](https://wha2023.obv.io)** in your browser. (Important: Do NOT preface this with "https://" or "[www.](http://www.)") When prompted for your **Temporary** Password, use your email address. If that doesn't work, use wha2023wha2023 (all lowercase, all one word).

**If you encounter any problems LOGGING IN - TEXT:**

Laura Shollenberger – 267-827-9181

Eric Sprinkle – 719-322-6992

**Please Text – Do NOT call**

2. You will be prompted to create a new password. Write it down. You need it every time you re-enter the conference. If you lose it, use wha2023wha2023. Then to sign (online) the waiver below.

The entire August 9-12, 2023, Write His Answer Conference will be live and videotaped except for mealtime round tables, critique groups, small group breakouts, the "Will They Read On" panels, and appointments that will be live but not videotaped. I grant Write His Answer Ministries permission to:

A. Use brief excerpts from any of my presentations that are videotaped and my image in promotional materials both online and in print.

B. Video my keynote, continuing session, workshop, learning lab, and any panel I serve on. The link to access videos on a private YouTube channel will be available to conferees, other faculty, and staff through December 31, 2023. (It takes several weeks to begin getting the videos online after the conference.) I understand I own the rights to my keynote, continuing session, workshop, or learning lab. I may download and use whatever I have presented however I want. A copyright notice will be added to the first frame of my video.

C. Post any handouts I provide at <https://colorado.writehisanswer.com/handouts2023>. This URL is only available to conferees, other faculty, staff, and those (see “D”) who purchase the package of the handouts and videos after the conference. The URL will be accessible through December 31, 2023. Again, I understand I own the rights.

D. I also grant permission for access to the videos on a private YouTube channel and the URL for the handouts to be available for purchase after the conference by those who were unable to be with us. They will be sold as a package, not individually. They will only be accessible through December 31, 2023.

3. Tech Check is next. One of our friendly staff will be waiting for you in this Zoom room to make certain you and your computer are ready to participate in the conference. You can expedite this by making sure you are using the latest version of Zoom.
4. Once the Tech Check is completed and you have no more questions, click “Leave the Meeting” on the bottom of the page. You can visit the dashboard now to familiarize yourself with it.
5. Congratulations! You’re now ready to enter the conference. **Barb is sending your schedule**, so you’ll know when you need to be online. Of course, **you are welcome and encouraged to attend anything that interests you.**
6. To enter the conference type **wha2023.obv.io** in your browser (again do not preface with https:// or www). Enter your new password. If you forget, here is a temporary password you can use all lower case wha2023wha2023.
7. Go to the Dashboard at least 10 minutes before you are scheduled to teach. **Be watching for your schedule that Barb will email you tomorrow morning.** Find your name and click on your room. Another group will be leaving. One of our team will see you on screen and will use the chat to get you ready to present and answer any questions. You will automatically be made a co-host so you can use Screen Share and PowerPoint if you want. **Important: Please introduce yourself and the title of the session at the beginning. And please verify that your session is being recorded.**

**IMPORTANT** – From the email Laura Shaffer, [davidtshaffer@juno.com](mailto:davidtshaffer@juno.com), sent you.

**Please respond if you haven’t already.**

- Power Point – be mindful - YouTube will not accept any copyrighted material
- **Streaming the internet** - can be used but only at the very beginning or at the very end of your presentation because of YouTube copyrights we need to remove it for the recording
- **Music** – music can be used but only at the very beginning or at the very end of your presentation because of you tube copyrights we need to remove it for the recording

8. **If you run into any problem during your session, WAVE.** Someone in our virtual studio will see you. If they somehow miss seeing you, **TEXT (please do NOT call):**

Laura Shollenberger – 267-827-9181

Eric Sprinkle –719-322-6992

9. The **Faculty Chat Room** will be available throughout the conference. If you want to connect with another faculty member, please email me at [mbagnnull@aol.com](mailto:mbagnnull@aol.com) for their phone number so you can text them. **If you do NOT want your phone number given to another faculty member, you’ll need to email me to let me know.** You can also use the Faculty Chat Room to meet with a conferee. If you did not connect with the conferee in a chat and need help reaching them, email me.
10. **Appointments** – Barb will email the list of who you are meeting with, when, and where as soon as she gets the schedules to you. And then be on the lookout for One Sheets and the First Page. (Periodical editors – you’ll be sent whatever you requested.)

Agents and Book Editors please keep in mind that the need to have a marketing plan is new to many of our conferees. Also some have registered in the last few days and are rushing to put something together. In the webinars we will offer during the year we will do our best to teach them how to develop a marketing plan before they submit a book proposal (if you request one). For now, if you can just comment on their idea and ways they could strengthen it unless you can tell you're not talking to a newbie.

You are responsible for dividing the time between the conferees in your room. (There will be NO MORE than three and you will not have a monitor.) Those who have attended our pitch sessions, have read the emails I've been sending, or have attended my webinar know it is important for them to be succinct to give you more time to respond. We trust you can gently handle any conferee who tries to hog the stage.

*Father, please show us how to best help the conferees. We don't want to give false encouragement. But we also don't want to discourage them. Please give us wisdom.*

**A word for Barbie about appointments:**

We know you are busy and don't ask that you return a written response to each submission like we used to do. That said, we would appreciate it if you take five or 10 minutes to scan each submission so the conferee will get more out of the appointment. AND ... some of you in the past have asked if it is okay to make written notes. We're totally good with that! Just send me a copy when you finish, and I will return it to the conferee after the conference. You add so much to our conference! God bless you for your time and service.

11. **If you'd like to donate a book for us to give away** from Main Stage, email the cover and one sentence description to [eric.sprinkle@gmail.com](mailto:eric.sprinkle@gmail.com). After the conference, I'll provide the name and address for you to mail the book.
12. **Our prayer team is covering you and the conference.** We are expecting God will do Ephesians 3:20 things.

**All times are EASTERN**