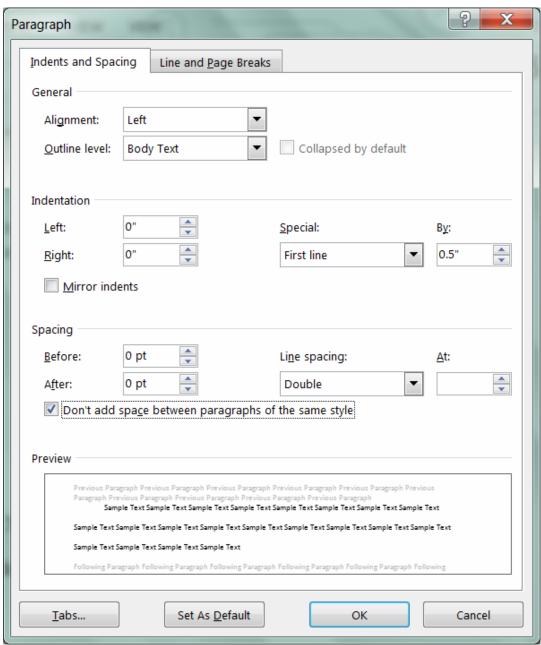
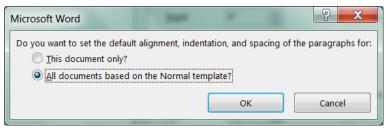
Preset Your Word Document Formatting To Industry Standards

Preset your formatting BEFORE you begin typing so you don't forget later.



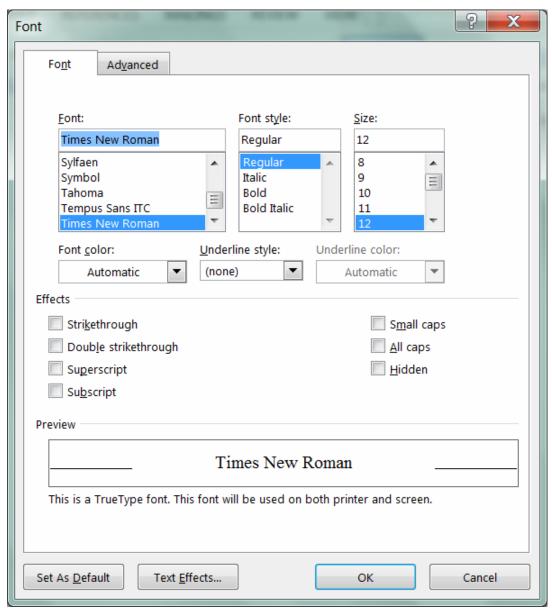
Set as Default at the bottom ^



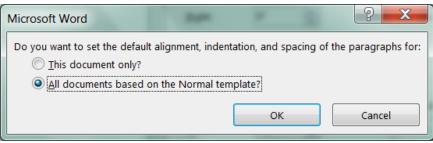
and all new documents will open formatted correctly.

Preset Your Word Document Formatting To Industry Standards

Set Font and size BEFORE you start typing.



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and all new documents will open with correct font.