## How *NOT* to Look Self-Published Publishing a Professional Looking Book

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Truth is	
Two Dead Giveaways 1. 2.	
Book Layouts BOOK COVER	
Spine:	
Back Cover:	
Barcode (with 13-digit ISBN purchased at <a href="www.myidentifiers.com">www.myidentifiers.com</a> ) BISAC code (list at <a href="http://bisg.org/page/BISACEdition">http://bisg.org/page/BISACEdition</a> )  Front Matter: <ul> <li>Endorsements*</li> <li>Half Title Page</li> <li>Title Page</li> </ul> <li>Copyright Page —</li>	

o LCCN (www.loc.gov/publish/pcn)

Why This Class

- Dedication\*
- TOC\*
- Foreword\*
- Preface/Acknowledgments\*
- Introduction\*

## **Body:**

- Running heads and feet
- Margins

## **Back Matter:**

- Appendix\*
  - Resources
  - o Further reading
  - o Glossary\*
- Bibliography / Notes\*
- Index\*
- Study guide / Discussion questions\*
- About the Author
  - Connect with readers
  - o Request reviews and feedback
  - o Invitation to connect on social media
- About the Illustrator\*
- About the Ministry\*

Covers—

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Editors—

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