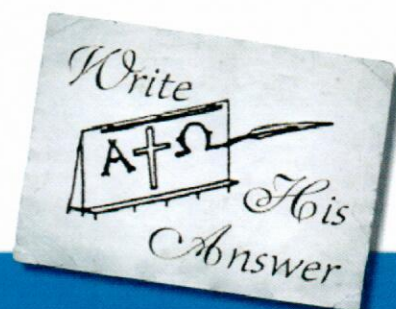


Colorado Christian Writers Conference



Faculty Notes - CCWC 2015 Pre-Conference Timeline

Arriving on campus

If you arrive before the 3:00 pm check-in time, you have several options:

- If you arrive in the morning, you can relax in the Administration Building that has a cafe, comfortable seating, and wi-fi. Or you can join us in the Ruesch to help set-up. :)
- If you arrive between 11:30 and 1:30 and have not eaten lunch, you may eat in the Aspen Dining Hall (beneath the Ruesch). Since you will not have a meal ticket (meal tickets for those staying in Aspen or Longs Peak begin with dinner the day of your arrival and end with lunch the day of your departure), hopefully they will add your name to a list. If they require you to pay, I'll reimburse you for your meal after the conference when I send your honorarium.
- If you arrive at 1:00 pm or later, you are welcome to attend one or more earlybird workshops at no charge. See the list below which includes where these workshops will be meeting.
- If you arrive after 3:00 pm on Wednesday, go to the Administration Building to pick up your room key and meal ticket. There is a flagpole in front of the building and a porch around the front. Go up the stairs and to the desk in the main lobby. (There is an entrance on the right side of the building with no steps.)

Managing your luggage - If you do not have a car and your driver is not available to help, call one of the numbers at the bottom of the page. We will send someone to get you and your luggage and take you to the lodge where you are staying.

Checking in with us - Whenever it is convenient, please come to the east foyer of the Ruesch Auditorium (the largest building on campus just up the sidewalk from the Administration Building with a lovely wrap-around deck on the auditorium level) to pick up your conference packet, name tag, and appointment schedule from the Appointment Desk. We will hopefully have a sign on the door by the time you arrive. (It's the door to the left of the Aspen Dining Room that is below the Ruesch Auditorium.) There is an elevator to take you to the second floor. We'll be assembling the packets on Tuesday so hopefully they will be available by the time you arrive on Wednesday.

Faculty Dinner, Wednesday, 5:45 pm - We'll gather in the Pine Room (just down the steps and across the walkway from the east lobby of the Ruesch - or you can take the elevator). Yes, I know some of you will be teaching until 5:45, but if the rest of us can already be there when you arrive, it will save time. We need to start eating promptly at 6:00 since our evening session begins at 7:30.

Opening general session, Wednesday, 7:30 pm in the Ruesch Auditorium - I know you'll be tired from traveling, but I also know you'll be blessed and refreshed. **I haven't yet finalized the list of faculty and conferees who will be giving 3-4 minute messages on "Writing His Answer to Issues that Concern You."** If you'd like to be added, please email me.

Adjusting to the Altitude - The YMCA of the Rockies is located at an elevation of 8,010 feet above sea level. Altitude sickness can affect everyone, no matter what age or level of fitness. Nearly everyone who visits from lower elevations will notice shortness of breath. Some may also experience fatigue, dizziness, headaches, and nausea. I have found that drinking lots of water makes all the difference. The YMCA also recommends that we eat lightly, avoid caffeine, get plenty of rest (right!), and keep exertion to a minimum. We have stainless steel BPA free sports bottles and bottles of water available for a donation to our scholarship fund that is sorely under-funded!

Connecting with the outside world - Cell phones cannot always get a signal at the conference because of the surrounding mountains. Therefore, give your family and office the Y's main number: 970-586-3341 and have them

request the operator connect them with your room where they can leave a message. You can also give them x 1164 which rings in the east lobby of the Ruesch Auditorium at the book table and we'll take a message.

Long distance calls may be made from the phone in your room if your cell phone is not working, but please pay for your calls when you check out. The Y operator recommends AT&T phone cards as the most reasonable alternative for long distance calls.

High-speed Internet access is available in both Alpen and Long's Peak as well as the Administration Building and the Ruesch Auditorium that serves as the conference hub. Should you have a problem connecting, I suggest you contact your carrier for local access numbers in the 970 area code.

Wednesday Early Bird Workshops - You are welcome to go to workshops no charge (and no need to pre-register).

Wednesday, 1:00 – 2:00 pm

- 1 - Rhino Skin - Marti Pieper (5) – Bilheimer, Ruesch
- 2 - Over 50 Writer - Chris Richards (12) – Granite Pass, Longs Peak
- 3 - Self-Editing & Critiquing - Kim Woodhouse (6) – Dodge, Ruesch
- 4 - Insider's Tips, Fiction - Dave Lambert (15) – Diamond West, Longs Peak
- 5 - Amazing Query Letter - Susan Mathis (12) – Sweet, Longs Peak

Wednesday, 1:00 – 3:30 pm

- 6 - Afternoon with Scrivener - Debbie Allen (26) – Hobbs, Ruesch

Wednesday, 2:15 – 3:15

- 7 - Marketing for Introverts - Cathy Lawton (9) – Keyhole, Longs Peak
- 8 - Making Sense of It All - Susan Mathis (8) – Sweet, Ruesch
- 9 - Perseverance & Writing - Kim Woodhouse (6) – Dodge, Ruesch
- 10 - Writing from Biblical Worldview - Charlie Wolcott (4) – Bilheimer, Ruesch
- 11 - Getting the Book Inside of You Out - Debbie Hardy (21) – Diamond East, Longs Peak

3:00 - YMCA check-in to your room

Conference Appointment Desk open

3:30 – 4:00 - If this is your first time at CCWC, you're welcome to attend the First-Timer's Orientation in Diamond West in Longs Peak.

Wednesday, 4:15 – 5:45 pm

- 12 - Self-Publishing with Scrivener - Debbie Allen (15) – Hobbs, Ruesch
- 13 - NF Book Proposal - Cindy Lambert (31) – Diamond East, Longs Peak
- 14 - Writing Your Past Into Fiction - Susan Baganz (9) – Granite Pass, Longs Peak
- 15 - Polish & Practice Pitch - Karen Whiting (6) – Bilheimer, Ruesch
- 16 - God Speaks - Judy Couchman (10) – Sweet, Ruesch
- 17 - Magazine Article Clinic - Andy Scheer (10) – Dodge, Ruesch
- 18 - Jumpstart Your Publishing Dreams - Terry Whalin (6) – Keyhole, Longs Peak

6:00 Faculty / Staff Dinner in Pine Room

Head Counts

We're praising God for 204 registrations less 7 cancelations. We're continuing to run around 20 ahead of last year. These counts are closer to the actual number than those on the classroom grid but they will keep changing. Less than ten conferees have not told us what continuing session they are taking. Faculty are welcome to attend continuing sessions and workshops when they are not scheduled for appointments. (Just let the appointment desk know where to find you.)

Continuing Sessions

Meet five times throughout the conference: a 90-minute session Thursday morning (please save the last 15 minutes for Q & A that will not fit on the 75-minute CD), a 60-minute session Thursday and Friday afternoon, and a 75-minute

session Friday morning and Saturday afternoon. Continuing sessions (except the one Saturday afternoon) are the ONLY time you can go a few minutes longer if needed.

- 1 – Going Indie – Scoti Domeij (17)
- 2 – How to Get Published – Tim Shoemaker (21)
- 3 – Becoming a Novelist – Mike Dellosso (22)
- 4 – Memoir, Essay, and Personal Experience – Liz Duckworth (35)
- 5 – Reaching Women through Writing & More – Linda Shepherd (28)
- 6 – Nonfiction Books: From Concept to Contract – Dave Fessenden (24)
- 7 – Art of Spiritual Warfare – Nathan Williams and Charlie Wolcott (9)
- 8 – Writing for Children – Marianne Hering (21)

Workshops

[Click here](#) for the grid. Each workshop is 60 minutes. Please help us stay on schedule by not running overtime. Remember, there is another class and instructor waiting to get in your classroom.

Handouts - We've gone green! Handouts are now on the conference website. Margie Vawter has set up a great page to access them. The URL (<http://colorado.writehisanswer.com/handouts>) will only be available to conferees and those who purchase CDs. If you've not yet emailed your handouts to Margie (mvawter@writehisanswer.com) she can still add them to the website, however, since most of our conferees don't live online as we do, they may not see them in time. Therefore, we recommend that you bring copies with you. If your handouts are posted on the conference website but you find a number in your class have not brought them, ask one of them to run to the east foyer and Margie will print the needed copies.

General Sessions/Keynotes - I want to encourage you to attend these each morning and evening. Not only will you be challenged by the messages you will hear, the time of corporate prayer and worship is important for keeping the conference focused on Christ. These sessions also are the only time during the day when I can make needed announcements although I really try to make as few as possible. You may slip out of the evening sessions if you get too tired, but please come for at least the beginning of the evening sessions.

Panels - Every year some faculty are MIA. Agents, please remember that I'd like you to be part of the Book Editors/Agents panel Friday and Saturday morning. Dave Lambert has contacted some of you for his "Bold New World of Publishing" panel Thursday at 1:15. If you've self (indie) published, please join Friday's panel at 1:15 that is opposite the "Ask the Agents" panel.

Author Interviews & Book Signing - Thursday evening 7:30

You're welcome to participate, but please limit what you share in your "interview" to your latest release to give time for our conferees.

Cds – Speakers are welcome to pick up a free CD of their workshop(s), continuing session, or keynote.

Book Tables - Please visit our tables and pick up several books for "show and tell" to recommend to your class. Book sales help with conference expenses. I guarantee you'll find some new-to-you titles that I hope you'll be tempted to purchase. Everything is discounted!

Appointments - You will receive a schedule of your appointments as well as your conference packet and name tag from the Appointment Desk when you arrive. Appointments change throughout the conference, so please periodically check in at the Appointments Desk in the east foyer of the Ruesch for updates to your schedule. If you have times that are not yet filled, you do not need to sit in the auditorium waiting to see if someone comes. Just notify the Appointment Desk where you will be. If you choose to attend a workshop during times that you've noted you're available for appointments but presently do not have anyone, we recommend you sit in the back of the classroom so we can come and get you if someone signs up to meet with you during the workshop. (Forgive the long wordy sentence!) For more info on our appointment system, [click here](#).

Please note - The appointments are very important to the conferees. They leave a workshop or continuing session to meet with you, so please do not disappoint them by missing a scheduled appointment. If you need to change an appointment time, see someone at the Appointment Desk and give them enough time to notify the conferee of the change.

And please remember to "sandwich" constructive criticism between something positive or encouraging. Be careful though not to give false encouragement. Father, please give us much wisdom to know how You would have us respond to the writers we meet with. And please help them to hear what we're saying - not what they want to hear. Give them teachable spirits and give us sensitive hearts.

An important note to editors and agents - We are all pressed for time, but if you take a manuscript with you or request that it be sent to you, please try your best to get a response to the conferee in at least three months. If your policy is that no answer within three months means you're not interested, please make that clear.

Writers' Helps - If you have a resource for writers or offer a service to writers, please note this on your contract. I'll do my best to give you a minute or two to share in a general session. You'll jog my memory by sitting down front.

Expense Form - Will be in your packet. Please fill out completely rather than depend on me to remember what you've taught or need to be reimbursed for. And please include your address. I probably won't begin writing checks for a week or two after I get home May 20. If you need your check expedited, please note this on your form.

What to Wear - Bring comfortable shoes and clothes you can wear in layers. Although we're anticipating springtime weather (average high 61; average low 34), it may drop to freezing in the evenings. And it could snow! Jeans are fine - really! And men - please NO suits or ties! We're here to learn from one another and to seek the Lord in a retreat setting. If you've read this far, thank you and God bless you! The rest of the info after the Timeline Chart below you should have already seen or it's been repeated above. Be sure to also read the first several pages of your packet and to study each day's schedule. Any questions or needs, we're here to facilitate your ministry so don't hesitate to ask. Father, thank You for the life-changing ways I KNOW You will meet us on the mountain!

How to reach us:

Call me at 484-991-8581 through Sunday evening, May 10.
Remember if calling or faxing that I live on the east coast
and we're two hours later than Colorado!

My cell (Monday morning, May 11, through May 19) - 267-328-7589
(Other times my cell is not turned on.
My smart phone makes me feel dumb!)

Margie Vawter (my assistant) - 303-981-1487

Cindy Watkins (registrar) - 704-763-1212
Marti Pieper (co-captain Appointment Desk) - 352-409-3136
(Marti's husband, Tom, is available for rides on campus if needed.)
Ava Pennington (co-captain Appointment Desk) - 772-349-8599
Barb Haley (bookstore manager) - 210-887-9537

NOTE: I'm sure everyone receives texts except me!

YMCA East Lobby (where we'll be most of the time from Monday around 3:30 pm) - 970-586-3341 x 1164

Father, thank You again for all You're doing and will do.

Task	Done
March 6	Let me know if you're interested in doing paid critiques and, if so, what genres.
March 14	Contract and Appointment Availability form returned to Marlene. You can send via the USPS; fax to 484-991-8581 (no later than 10 pm EST please); or scan, save as a pdf or jpeg, and email.
March 14	

	If you prefer to stay in a cabin with your family, make your reservation with the YMCA. (Recommend you do this ASAP.) If CCWC is covering your lodging, we will pay \$80 a night toward the cost of renting a cabin.
April 1 (No fooling!)	Flight booked to Denver and itinerary sent to Marlene. Please carefully read the info below on arrival/departure times.
April 1 (No fooling!)	Return Book Order/Consignment/Donation Form to Marlene via USPS, fax, or email including titles you will recommend to your class.
April 28	Mail free-lit, give-away books, and product for sale on our conference book table to the YMCA Estes Park Center, Conference Center Office, ATTN: Writers Conference, 2515 Tunnel Road, Estes Park, CO 80511-2550. Click here for consignment form . We need to receive by Friday, May 8.
April 28	Handouts emailed to mvawter@writehisanswer.com and Marlene at m.bagnull@comcast.net . NOTE: We're going green and will post the handouts on the conference website rather than print copies.
April 28	Expect to receive mss for your paid critiques (if any).
May 8	Expect to receive an approximate count of the number in your workshop.
May 8	If you're flying and need a ride from the airport, you should hear from your driver today.
May 13	You are welcome to attend one or more Wednesday afternoon Early Bird Workshops. Rooms will be available at the YMCA at 3:00. Faculty dinner in the Pine Room at 5:45.

General Sessions/Keynotes - I want to encourage you to attend these each morning and evening. Not only will you be challenged by the messages you will hear, the time of corporate prayer and worship is important for keeping the conference focused on Christ. These sessions also are the only time during the day when I can make needed announcements although I really try to make as few as possible. You may slip out of the evening sessions if you get too tired, but please come for at least part of the evening sessions. Wednesday evening we will again focus on "Write His Answer to the Issues that Concern You." If you'd like to give a 3-5 minute message, let me know. Thursday evening you're welcome to participate in the author interviews and booksigning.

Continuing Sessions - Meet five times throughout the conference: a 90-minute session Thursday morning (please save the last 15 minutes for Q & A that will not fit on the 75-minute CD), a 60-minute session Thursday and Friday afternoon and Friday morning, and a 75-minute session Saturday afternoon.

Workshops - Each workshop is 60 minutes. Please help us stay on schedule by not running overtime. Remember too that there is another class and instructor waiting to get in your classroom.

Early Bird Workshops and First-timers Orientation - Our Wednesday afternoon workshops begin at 1:00, 2:15, and 4:15 with a 2-½ hour "Afternoon with Scrivener" beginning at 1:00. You are welcome to attend no charge. If you're new to CCWC, you may also want to attend the First Timer's Orientation from 3:30 – 4:00.

Handouts - We're going green and will post the handouts on the conference website rather than print copies. The URL for accessing the handouts will only be available to conferees and those who purchase CDs. Please email to mvawter@writehisanswer.com and to me at m.bagnull@comcast.net by April 28. (Yes, I still use mbagnull@aol.com, but the Comcast address is a better place to contact me regarding the conference.)

Paid Critiques - Please check the [Paid Critiques](#) page for genres you may be interested in critiquing and let me know by **March 6** if this is something you want to do. A commitment to do paid critiques means spending at least 30-45

minutes making notes on the manuscript before meeting with the conferee for 30 minutes at the conference. Payment is \$30 each. Let me know the maximum number of paid critiques you're willing to do, but keep in mind that we cannot guarantee that you'll get that many or any at all. No doubt because of the economy I find we're getting fewer requests for paid critiques.

Appointments - When I mail your contract, I'll enclose our Appointment Availability Form for you to X out the times you are teaching, any workshops you want to attend, and down time. This will enable Barb Haley to pre-schedule your appointments so our conferees do not need to stand in long lines at the conference. ***It is very important that you return this form to me no later than March 14.*** When you arrive at the conference, you will receive a schedule of your appointments. Since appointments change throughout the conference, please periodically check in at the Appointments Desk in the east foyer of the Ruesch for updates to your schedule. If you have times that are not yet filled, you do not need to sit in the auditorium waiting to see if someone comes. Just notify the Appointment Desk where you will be. If you choose to attend a workshop during times that you've noted you're available for appointments but presently do not have anyone, we recommend you sit in the back of the classroom so you can slip out if you receive a call from the Appointment Desk. (Please put your cell phone number on the Appointment Availability Form. We won't share it!) For more info on our appointment system, [click here](#).

Please note - The appointments are very important to the conferees. They leave a workshop or continuing session to meet with you, so please do not disappoint them by missing a scheduled appointment. If you need to change an appointment time, see Ava Pennington or Marti Pieper at the Appointment Desk and give them enough time to notify the conferee of the change.

And please remember to "sandwich" constructive criticism between something positive or encouraging. Be careful though not to give false encouragement. Father, please give us much wisdom to know how You would have us respond to the writers we meet with. And please help them to hear what we're saying - not what they want to hear. Give them teachable spirits and give us sensitive hearts.

An important note to editors and agents - We are all pressed for time, but if you take a manuscript with you or request that it be sent to you, please try your best to get a response to the conferee in at least three months. If your policy is that no answer within three months means you're not interested, please make that clear.

Panels

Thursday 1:15 pm (auditorium) - **The Bold New World of Publishing Panel** (moderated by Dave Lambert) - Dave will be contacting some of you to serve on this panel. Please plan to attend even if you're not on the panel. I know it will be an interesting session.

Friday and Saturday, 9:45 am - **Editors' Panels** - Each year we have some "missing-in-action" editors and agents for the panels. Please don't disappoint our conferees! Book editors and agents will meet in the Ruesch auditorium. Location will be announced for the magazine editors.

Friday 1:15 - **Ask the Agents** - An opportunity for our conferees to get their questions answered by our "agents-in-residence."

OR - Indie Published Panel - If you provide services for indie authors or have independently published a book, please join this panel.

Writers' Helps - If you have a resource for writers or offer a service to writers, please note this on your contract. I'll do my best to give you a minute or two to share in a general session. You'll jog my memory by sitting down front.

Travel - First a huge thank you to those who are covering their own travel. With the size of our faculty, that really is a great help. If CCWC is paying for all or a portion of your flight, please email flight info and the price to me ***before*** you finalize the booking and let me know if you need to be reimbursed before the conference. (I'll be glad to book your flight, after first clearing the itinerary with you, if you provide your name as it appears on your driver's license, birth date, phone # when traveling, and your preferred time/day of travel as well as the airport you fly out of.) For pricey flights I try and use my frequent flyer miles. I prefer Southwest with their two free checked bags policy. If Southwest is not available, the conference will cover the cost of one checked bag if needed. I've found the lowest fares can usually be booked Tuesday afternoon through Wednesday or right after midnight.

Flight Arrivals - Travel time from Denver Int'l Airport to the YMCA is approximately 90 minutes. In order to get checked into your room at the Y and arrive in time for the 5:45 faculty dinner, I recommend you choose a flight that arrives no later than 3:00 on Wednesday, May 13.

Rides from Airport - We will provide transportation from the airport. Your driver will be in touch with you prior to the conference. We avoid putting the faculty on the Estes Park Shuttle because of the cost and longer travel time. It also doesn't seem as welcoming! :)

Renting a Car at Your Expense (CCWC cannot reimburse) - Let me know, please, if another faculty member can ride with you if your flight times coincide.

Flight Departures - Now that Saturday flights cost about the same as Sunday (sometimes less), you are welcome to depart on Saturday if you need to get home that evening. We prefer, however, that you book an evening flight. The conference ends around 5:30; the last continuing session ends at 3:45. You need to allow at least 90 minutes travel time from the YMCA to the airport (longer on the shuttle) plus 90 minutes for check-in. We are typically able to find drivers late Saturday afternoon and evening. If you need to catch an earlier flight, please note the Estes Park Shuttle pick up times at the YMCA are 5:00, 7:00 or 10:00 am and 1:00 or 4:00 pm. Also note that once a shuttle reservation has been made, it is nonrefundable.

Sunday Departures - *Please do not book your return flight earlier than 8:30 am* and then only if you're willing to get up in the wee hours to depart on the 5:00 am shuttle. The next shuttle is at 7:00 am for a flight 10:30 am or later. We're more likely to be able to find a driver for flights that depart at 10:30 am or later. If you want to go on the tour of Rocky Mountain National Park on Sunday, we will arrange to have you back at the Y for the 1:00 pm shuttle or whenever your driver is leaving for the airport. A three hour departure from the YMCA prior to your Sunday flight should be sufficient. If you need to take the shuttle, you need to allow 3-½ hours.

Driving - Click on [Travel](#) for directions.

Lodging - CCWC houses faculty two to a room in Longs Peak or Alpen Inn. (Mt. Ypsilon, my home away from home, is now reserved for YMCA staff.) Alpen is closer to the Ruesch Auditorium where all the general sessions, appointments, and 4 of the workshops are held. Longs Peak is a newer lodge and has elevators. Half of the workshops will be held there. If you plan on walking between the lodge and the Ruesch, there are stairs on the walk to Longs Peak. The walk between Longs Peak and the Ruesch is not long or as steep as the hills at Mt. Hermon, but remember the YMCA is at 8010 feet above sea level!

Please note your roommate preference (it helps if you give me a couple of choices) on your contract or I will choose for you. If you prefer a single, you may upgrade at your expense for \$44 a night. Rooms in both lodges have a private bath. Longs Peak has two queen beds and one floor futon; Alpen has two queen beds and a sofa bed.

Bringing family - Because meals are included with lodging, the Y charges for each person in the room. The cost to bring your spouse is \$80 a night. Children, ages 6-12, are \$20 a night. Your family is welcome to attend all or part of the conference at no charge. To avoid confusion and possible double-booking, let me know if you are bringing family so I can book the room. You can pay the YMCA for your family's portion of the bill when you arrive.

Cabins - Should you choose to rent a cabin, contact the YMCA ASAP. CCWC will cover \$80 a night of the cost of a cabin. Meals are NOT included with cabin rental and are at your own expense. When reserving a cabin, please let the Y know that you are with the writers' conference. Info on cabin rentals is on the YMCA website

- <http://ymcarockies.org>.

You're welcome to arrive before Wednesday and stay beyond the 10:00 am Sunday check-out at your own expense. Fly-ins typically stay over Saturday night at CCWC's expense. Drive-in's within several hours of home typically leave at the end of the conference Saturday at 5:30 although you're welcome to stay Saturday night at your expense.

Meals - The dining hall is below the Ruesch Auditorium. The meal ticket you'll receive from the YMCA (if you're staying in a lodge) begins with dinner the day of your arrival and goes through noon the day of your departure. If you arrive in time for lunch, please give your name and the conference name to the person at the register in the cafeteria. Depending who is on duty, that may get you in. :) If not, you'll need to pay for your meal, but put the cost on your expense voucher and I'll reimburse you. Lunch is served from 11:30 to 1:00 pm; dinner from 5:00 to 7:00 pm; and breakfast from 7:00 to 9:00 am. Because other groups are using the Y, we are unable to reserve tables and put names on tables. The Aspen Dining Hall, however, has been enlarged and renovated. The Y has also added more serving lines.

Special Needs

AV Needs - PowerPoint and other audio visuals are provided free of charge in the four Ruesch classrooms and in the auditorium, but we have as many as seven workshops plus four clinics happening at the same time. Renting a PowerPoint projector for the other classrooms is costly, so if you need to use PowerPoint or other AV equipment, I need to know before I assign the workshop rooms. If you're able to bring your own projector, that would be great. If you're willing for your projector to be used when you do not need it, please let me know.

Dietary Needs - The Y serves a wide variety of food cafeteria style and labels gluten free choices. If you have special dietary needs, please let me know. The Y is very accommodating.

Steps - If steps will be a challenge in the 8,010 feet altitude, please check this box.

Other Needs - If you need a ride or anything else, just ask. The staff is here to facilitate your ministry.

Permission to Record - The conferees really appreciate the opportunity to purchase CDs professionally produced by Joyco of the general and continuing sessions as well as the workshops. A copyright notice in your name will be printed on the label. CDs will be reproduced on site and sold to conferees. *You will receive one CD of each session you teach,*

to be picked up at the conference. CCWC and Joyco reserve the right to make and sell CDs after the conference. All other rights belong to you. (We also record the panels, but with the number of panel members we do not include a copyright notice and cannot give each panel member a free CD.)

OTHER STUFF :)

Conference Book Table - You are welcome to consign books, tapes, videos, and other special products for sale at our book table. We charge a 20% consignment fee. [Click here](#) for consignment form that needs to be completed or attached to a list of your titles that includes quantity and price. All books need to be priced (preferably on the back cover). If you are shipping, enclose the consignment form in the box. If you prefer that the conference order your books, we are glad to do so. Just list the titles and publisher on the [Book Order/Consignment/Donation Form](#). I'll mail a copy with your contract.

How many books should you bring or ship? While we sell a huge number of books, there is no way of knowing how many copies of specific titles will sell. Typically the biggest sellers are writing how-to books and books by our keynoters and continuing session teachers.

Ship product to arrive by May 8 to:

YMCA Estes Park Center
Conference Center Office
ATTN: Writers Conference Books
2515 Tunnel Road
Estes Park, CO 80511-2550

Please help us make this year's book table the best yet by including a list of titles you will recommend to your class on the [Book Order/Consignment/Donation Form](#). Book sales not only help us meet our budget, they provide continued learning after the conference. **We encourage you to browse the book table and borrow titles for "show and tell" in your class.**

Give-aways - We're delighted to have books you've authored or your house has published as give-aways. If shipping, please clearly note titles that are for give-away.

Free Lit - Our conferees appreciate free copies of your magazine or book catalog as well as your guidelines for writers and a list of upcoming themes, if any. We realize that most of you have posted your guidelines on your website. (*Please make certain the URL is on our website with your bio.*) If, however, you have pre-printed copies of guidelines, we're glad to have them. We are not able to make copies. We are trusting the Lord for 225 conferees. Not everyone takes a copy of everything, so use your best judgment when deciding how many to send. We know it costs money to print and send literature to us, so we encourage conferees to take left-over free lit home to their writers' group or church. Current date magazines that are leftover are given to the YMCA. When shipping, please use above address but with the attention line "Writers Conference Freebies."

Other Free Lit - If you have flyers of resources or services for writers or info about a ministry you are a part of that you'd like to add to the free lit table, we'd be glad to have it.

Recreational Opportunities - You may want to bring a swimming suit. And don't forget the hayride and chuck wagon dinner on Saturday evening. I guarantee you've never had a better hot dog anywhere! We've reserved a wagon (drawn by magnificent horses) with real hay. (I know "real hay" isn't a plus for some of you, so you can follow in a car if you are allergic to hay.) Cost is \$23 if you're staying Saturday night in one of the YMCA lodges. Otherwise the cost is \$28. Please sign up and pay at the registration desk in the west lobby of the Ruesch. (I'd love to be able to cover the cost for all the faculty and staff but it's just not in the budget!)

What to Wear - Bring comfortable shoes and clothes you can wear in layers. Although we're anticipating springtime weather (average high 61; average low 34), it may drop to freezing in the evenings. And it could snow! Jeans are fine - really! And men - please NO suits or ties! We're here to learn from one another and to seek the Lord in a retreat setting.

Adjusting to the Altitude - The YMCA of the Rockies is located at an elevation of 8,010 feet above sea level. Altitude sickness can affect everyone, no matter what age or level of fitness. Nearly everyone who visits from lower elevations will notice shortness of breath. Some may also experience fatigue, dizziness, headaches, and nausea. I have found that drinking lots of water makes all the difference. The YMCA also recommends that we eat lightly, avoid caffeine, get

plenty of rest (right!), and keep exertion to a minimum. We will have stainless steel BPA-free water bottles available for a donation to our scholarship fund that is sorely under-funded!

Thank you for taking the time to read all this. If you still have questions:

Email me at m.bagnull@comcast.net or mbagnull@aol.com

Call me at 484-991-8581 through Sunday evening, May 10.

Remember if calling or faxing that I live on the east coast
and we're two hours later than Colorado!

My cell (Monday morning, May 11, through May 19) - **267-328-7589**

(Other times my cell is not turned on.

My smart phone makes me feel dumb!)

Margie Vawter (my assistant) - **303-981-1487**

Cindy Watkins (registrar) - **704-763-1212**

Marti Pieper (co-captain Appointment Desk) – **352-409-3136**

(Marti's husband, Tom, is available for rides on campus if needed.)

Ava Pennington (co-captain Appointment Desk) - **772-349-8599**

Barb Haley (bookstore manager) – **210-887-9537**

NOTE: I'm sure everyone receives texts except me!

YMCA East Lobby (where we'll be most of the time from Monday around 3:30 pm) - **970-586-3341 x 1164**

Father, thank You again for all You're doing and will do.